
COUNCIL

BULLETIN

Issued Week Ending Friday, 2 October 2020

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
Member Services

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PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted	HH	Homefield House
TBC	To be confirmed	VM	Virtual Meeting
DPCC	Debden Park Community Centre	NWA	North Weald Airfield

Other venues are shown in full.

Currently meetings are subject to change, postponement or cancellation.

Many meetings will be held virtually but Democratic Services will advise arrangements for individual meetings.

Week One: 5 October 2020 – 11 October 2020

Monday 5 October	7.00pm	Joint Consultative Committee	
Tuesday 6 October	10.00am	Licensing Sub-Committee	
Wednesday 7 October		Area Planning Sub Committee West - Cancelled	
Thursday 8 October	5.30pm	Senior Management Appointments Panel	
Friday 9 October			
Saturday 10 October			
Sunday 11 October			

Week Two: 12 October 2020 – 18 October 2020

Monday 12 October			
Tuesday 13 October	7.00pm	Stronger Council Select Committee	
Wednesday 14 October	6.00pm	Cabinet North Weald Workshop	
Thursday 15 October	7.30pm	Overview and Scrutiny Committee	
Friday 16 October			
Saturday 17 October			
Sunday 18 October			

Week Three: 19 October 2020 – 25 October 2020

Monday 19 October	7.00pm	Cabinet	
Tuesday 20 October	10.00am 7.00pm	Licensing Sub-Committee Constitution Working Group	
Wednesday 21 October	7.00pm	Area Planning Sub Committee South	
Thursday 22 October			
Friday 23 October			
Saturday 24 October			
Sunday 25 October			

Week Four: 26 October 2020 – 1 November 2020

Monday 26 October			
Tuesday 27 October			
Wednesday 28 October	7.00pm	Area Plans Sub-Committee East	
Thursday 29 October	7.30pm	Council	
Friday 30 October			
Saturday 31 October			
Sunday 1 November			

PART B - ESSENTIAL INFORMATION

Committee Management System

The members' extranet facility for the Modern.Gov system is available at:

<https://eppingforestextranet.moderngov.co.uk/extranet>

Members may wish to save this link on their computer or mobile devices. Queries concerning login and password details for the extranet should be addressed to the Democratic Services Manager.

Constitution

The Council's Constitution is available at:

<https://rds.eppingforestdc.gov.uk/ieListMeetings.aspx?CId=638&Info=1>

Queries concerning the Constitution should be addressed to the Democratic Services Manager

ECC Highways Portal

Up to date details of all Highways work is available at:

<https://www.essexhighways.org/Transport-and-Roads.aspx>

Member Contact

Please be aware that all Member queries should be addressed to membercontact@eppingforestdc.gov.uk as this will ensure that your query or question is properly logged and chased up if you have not received a response within 5 days.

PART C - GENERAL INFORMATION

1. JACK COOPER - MEMBER CONTACT AND DIGITAL INCLUSION TEAM MANAGER

Jack Cooper who recently replaced Louise Warren as Member Contact and Digital Inclusion Team Manager can now be contacted directly on 01992 564513.

(Further information: Jack Cooper ext 4513)

2. CONSULTATION ON STATEMENT OF LICENSING POLICY (Pages 13 - 30)

Please find attached this Authority's draft Statement of Licensing Policy.

(Further information: Denise Bastick ext 4334)

3. AREA PLANNING SUB-COMMITTEE WEST 7 OCTOBER MEETING - CANCELLED

The next meeting of the Area Plans West Committee is cancelled as there are no planning applications to be determined.

(Further information: Vivienne Messenger ext 4265)

4. NATIONAL CUSTOMER SERVICE WEEK 2020

National Customer Service Week 2020 starts on Monday 5th October & runs until Friday 9th. EFDC are taking part by celebrating a different theme of Customer Service each day & encouraging everyone to take part in some short daily activities to identify what great Customer Service means to each service department.

The full week plan will be shared with all Councillors on Monday should anyone want to take part / see what we're doing. Check out #NCSW2020 on Social Media to see what's happening across the country also.

(Further information: Jack Cooper ext 4513)

5. CHAIRMAN'S DIARY

None this week

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Dello Spirito Limited
Address of Premises: 28 Queens Road, Buckhurst Hill, IG9 5BY
Brief details of the natures of the application: New premises licence application for off sale of alcohol Monday to Sunday 10:00 – 22:00 daily.

Consultation Period From: 24th September 2020 to 21st October 2020

Officer in charge: Peter Jones

Further to the below, unfortunately the published blue notice and newspaper notice did not fully disclose the requested hours of operation. We therefore need to restart the consultation period. There is also an error on the previous members bulletin regarding the days/times.

Applicant name: Ozer Hygiene Ltd.

Address of Premises: Farand Bar & Kitchen, First Floor, 24A Sun Street, Waltham Abbey, Essex, EN9 1EE.

Brief details of the natures of the application:

Restaurant & Bar serving Asian/British cuisine.

Application for the sale of alcohol for consumption on the premises as per the following:

Sunday to Thursday 11:30 hours to 22:45 hours
Friday and Saturday 11:30 hours to 00:45 hours
New Year's Eve 11:00 hours to New Year's Day 02:00 hours

The opening hours of the premises are as follows:

Sunday to Thursday 11:00 hours to 23:00 hours
Friday and Saturday 11:00 hours to 01:00 hours
New Year's Eve 11:00 hours to New Year's Day 02:00 hours

Consultation Period

From: 24th September 2020 To: 21st October 2020

Officer in charge: Hannah Gould

Applicant name: New Breed Bottle Shop Ltd

Address of Premises: New Breed Bottle Shop, 287 High Road Loughton, IG10 1AH

Brief details of the natures of the application:

The application is for a specialist off-licence with a local & UK focus on independent producers of craft beer, wine & spirits. They propose to sell bottles, cans and have 6-8 draft lines for beer and wine . As well as traditional off trade they will offer the opportunity for customers to sample products in store and refill. Main revenue stream is to serve products to be consumed off site not as a bar, although they will provide a small seating area for customers to consume onsite.

The applicant is asking for the following licensable activities:

Supply of Alcohol (both on & off the premises)

Monday to Saturday 12:00-20:00

Sunday 12:00-17:00

Provision of recorded music

Monday to Saturday 12:00-20:00

Sunday 12:00-17:00

Hours Premises will be open to the public

Monday to Saturday 12:00-20:00

Sunday 12:00-17:00

Consultation Period From: 29TH September 2020 to 26th October 2020

Officer in charge: Mrs Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager

Licensing Compliance Officer

Licensing Compliance Officer

Licensing Compliance Officer

Licensing Compliance Officer

Licensing Compliance Officer

Kim Tuckey 01992 564034

Handan Ibrahim 01992 564153

Denise Bastick 01992 564334

Peter Jones 01992 564166

Debbie Houghton 01992 564336

Hannah Gould 01992 5642974

PLANNING

1. Appeals Lodged

EPF/0136/20 – 155 Old Nazeing Road Nazeing EN10 6QU- Proposed ground, first floor, front & side extensions – Householder appeal – Brendan Meade ext. 4078

EPF/2486/20 – 5 Staples Road Loughton IG10 1HP - Ground and lower ground floor rear renovation and extension – Written reps - Non determination – Natalie Price ext. 4718

EPF/2940/19 – The Old Granary Copped Hall Estate, High Road Epping CM16 5HS - Proposed alterations to a single storey rear extension (ref:EPF1163/19 & EPF/1168/19 (LB), as well as the basement underneath the single storey rear extension to add create additional living space – Written reps – Alastair Prince ext. 4462

EPF/2949/19 – The Old Granary Copped Hall Estate High Road Epping CM16 5HS – Grade II listed building application for Proposed alterations to a single storey rear extension (ref:EPF1163/19 & EPF/1168/19 (LB), as well as the basement underneath the single storey rear extension to create additional living space – Written reps – Alastair Prince ext. 4462 (linked with planning appeal)

2. Forthcoming Planning Inquiries/Hearings -

EPF/1649/17 – White Rose Curtis Mill Lane Stapleford Abbots RM3 1HS – Re determination appeal by new Inspector- date to be arranged.

3. Enforcement Appeals

None this week

4. Appeal Decisions

EPF/0953/20 – Manor Garage/Workshop – The Manor House Gravel Lane Chigwell IG7 6DQ - Prior approval for proposed change of use of a light industrial unit to one dwelling (Class C3 – Dismissed

5. Tree Preservation Orders

None this week

6. S106 Agreements

None this week

7. Changes to Planning Systems

None this week

PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.